

---

**503 – Business Services AP – Hutterite Colony School Agreement**

---

1. Prairie Rose School Division No. 8 recognizes the request that Hutterite children and students attend school at their home colony and agrees to provide educational services subject to the following guidelines.

2. The Division shall provide qualified instructional staff based on the following formula:

**< 10 students** – one full time teacher

**10 -19 students** - one full time teacher and 24 hrs./week educational assistant time

**20-24 students** - one full time teacher and 30 hrs./week educational assistant time

**25-29 students** - one full time teacher and 45 hrs./week educational assistant time

**30 - 39 students** - one full time teacher and 60 hrs./week educational assistant time

**40 – 49 students** - two full time teachers and 30 hrs./week educational assistant time

Special Needs - educational assistants as specified by the Division

- Colonies that have enrolments below 10 students are required to individually pay the additional costs of providing a full-time teacher at the school. The additional cost will be determined by:
    - Cost of full-time teacher – (cost of a part-time teacher plus the cost of a 30-hour educational assistant from the original agreement)
  - In the case that an EA will lose their position due to the change in the staffing formula, the EA will be grandfathered in the position for one full year from the date of change or until a suitable position is available for the EA. The additional cost of the EA will roll into the overall deficit number.
  - If a school's enrolment fluctuates between two enrolment levels over a span of two years, then the higher staffing level will remain in place for consistency. For example:
    - 2023-24 – 10 students
    - 2024-25 – 9 students
    - 2025-26 – 10 students
  - The current staffing arrangement at Ponderosa Colony will remain in effect until the current long-standing educational assistant retires.
3. In consultation with PRSD and the Colony School Principal, individual colonies can offer to pay a levy if they wish to increase the amount of teacher time or educational assistant time.
  4. The Division will pool all revenue and/or expenses among all the colony schools. This will ensure that any shortfalls in revenue occurring in the smaller colonies will be subsidized by the larger colonies. As a result, there should be no need to requisition

---

**503 – Business Services AP – Hutterite Colony School Agreement**

---

additional funding from any of the colony schools unless the total pool does not cover the expenses.

5. The Division shall be responsible for:
  - a) placement and evaluation of staff.
  - b) purchase of teacher supplies, instructional materials and ordering textbooks.
  - c) consultation with each colony on a regular basis to ensure quality education is being provided.
  - d) monthly charges for the school cellphone.
6. Each colony shall be responsible for:
  - a) purchase of children/student supplies required for daily learning needs.
  - b) provision of a playground and equipment.
7. The Division shall be responsible for the supply and maintenance of a photocopier in each colony school. Copiers are replaced on a 5-year cycle. The copier is provided for Division employees' use.
8. The colony shall assume responsibility for school facility construction, caretaking and maintenance. The colony will provide the necessary cleaning supplies and toiletries for the school. The cleaning of the school will take place outside of regular English school time.
9. Colonies will not be paid an allowance for cleaning supplies. In return, colonies will not be invoiced for any instructional materials fees.
10. All colonies will be exempt from instruction regarding Theme V (Human Sexuality) and religious studies.
11. When a colony divides and both colonies reside in Prairie Rose, the Division will transfer \$2,500 into the budget for the new English teacher to be used for educational expenses.
12. A general meeting of all colony Ministers, German teachers, Trustees, and administration will be held each Fall.

---

**503 – Business Services AP – Hutterite Colony School Agreement**

---

Revised: March 2012  
Revised: February 2023