
205 Students AP – Suspension and Expulsion of Students

Students shall behave in a manner which will enable all students, teachers, and support staff to work in an environment that is conducive to learning. Provisions will be made to deal fairly with students who do not comply with this expectation.

1. Students who seriously break the Division code of conduct for students (203) or school rules derived from this code may be suspended.
2. Suspension is defined as an exclusion from school privileges. This may include classroom instruction in one or more courses, participation in an activity sponsored or approved by the Division, or riding on a school bus.
3. Principals may reinstate suspended students.
4. When a principal suspends a student from coming to the school building or from an activity sponsored by the Division or from riding on a school bus, the principal shall:
 - (a) Inform the student's parent of the suspension.
 - (b) Report in writing to the student's parent and to the student (if the student is 16 years of age or older), of all circumstances respecting the suspension.
 - (c) Inform the Superintendent or designate of the suspension.
5. If there is a possibility that a student is not to be reinstated within 5 school days from the date of the suspension, as the principal is considering expulsion, the principal shall:
 - i) Consult with the Superintendent to discuss the circumstances.
 - ii) Review the Critical Incident and Risk/Threat Assessment manual when dealing with possible at-risk students. A threat assessment and/or suicide assessment should be performed with possible at-risk students.
 - iii) Inform parents in writing of a subsequent expulsion investigation:
 - (a) If the investigation leads to an expulsion recommendation, then parents and student (if the student is 16 years of age or older) are to be informed in writing by the principal of the extension of the suspension and the circumstances/details leading to the expulsion recommendation. An expulsion hearing must be held within 10 school days of the suspension.
 - (b) If the investigation does not result in an expulsion hearing, the student can only be suspended for a maximum of 5 days.
6. If an expulsion process is to be initiated, the Superintendent will inform the Expulsion Hearing Committee (Board members) of the recommendation and possible date/time for the committee to meet.

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The Superintendent will ensure the following takes place:

- a) The principal and Superintendent will meet with the parent(s) and student to discuss the implications/procedures in an expulsion hearing at the earliest possible date.
- b) At least one day prior to an expulsion hearing, the parents/mature student will receive from the Superintendent or delegate the identical information package that will be provided to the Expulsion Hearing Committee.
7. Pursuant to Procedure (6), the Expulsion Hearing Committee shall, within 10 school days from the first day of suspension, reinstate or expel the student.
8. The parent of the suspended student and/or the suspended student may make representation to the Expulsion Hearing Committee as part of the expulsion hearing proceedings.
9. If a student is expelled, the Board shall notify in writing, the parent and, in the case of a student who is 16 years of age or older, the student, of the right to have the matter reviewed by the Minister.
10. The Board may re-enroll a student who has been expelled or provide alternate programming options.

Legal Reference: Education Act – Section 36 & 37
Critical Incident and Risk/Threat Assessment Manual

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