

25. Board Policy *Disposition of Property*

When land and buildings become surplus to needs, the Prairie Rose School Division shall arrange for the effective disposal of these items.

Definitions

Real property is property that includes land and buildings, and anything affixed to the land.

Procedures

1. Prairie Rose School Division shall dispose of land and buildings in the best interest of the students of the Division and the community, pursuant to existing government legislation and regulation.
2. The following criteria shall be used to determine whether interest in a school reserve, municipal and school reserve, or municipal reserve is surplus to Prairie Rose School Division's need:
 - a) Enrolment trends within the area intended to be served by the school reserve, municipal and school reserve, or municipal reserve;
 - b) Student accommodation and transportation issues;
 - c) Whether a school on the school reserve, municipal and school reserve, or municipal reserve is included in the Prairie Rose School Division's Capital Plan;
 - d) The length of time that the school reserve, municipal and school reserve or municipal reserve has existed and has not been needed by the Board.
 - e) Consultation with other school jurisdictions with respect to their needs for the school reserve, municipal and school reserve, or municipal reserve; and/or
 - f) Any other criteria deemed necessary.
3. Disposing of surplus land and buildings requires the approval of the Board.
 - a) If the Board is of the opinion that a school reserve, municipal and school reserve, or municipal reserve in which the Board has an interest is surplus to the Prairie Rose School Division's needs, the Board shall provide the Minister with a declaration to that effect.
 - b) The Minister will address the declaration as outlined in sections 6 and 7 of the Disposition of Property Regulation.
 - c) If the Board has determined that it no longer has a use for a school building it must notify the Minister.
 - d) The Minister may direct the Board to dispose of that property subject to the terms and conditions that the Minister prescribes.
 - e) If the Minister directs the Board to sell real property that has a value of more than one hundred thousand dollars (\$100,000.00), the Board shall conduct the sale in accordance with Section 9 of the Disposition of Property Regulation.If the Board sells real property, the Board shall repay all outstanding debt relating to that real property, and any proceeds remaining shall be distributed as prescribed in Section 10 of the Disposition of Property Regulation.

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4. Notwithstanding section 193 of the Education Act, the Division may, without the approval of the Minister:

- a) Lease any real property that is neither a school building nor a portion of a school building,
- b) Lease a school building or portion of it for less than twelve (12) months; or
- c) Lease a school building or portion of it for twelve (12) months or more if the lease contains a termination provision allowing the Division to terminate the lease on twelve (12) months notice.

Reference: Section 33, 52, 53, 53.1, 68, 143, 192, 193, 194, 222 Education Act

Section 670.1, 672, 673 Municipal Government Act

Disposition of Property Regulation 86/2019

Approved: September 25th, 2025